

**KIRTLAND YOUTH ASSOCIATION, INC.**  
**DECEMBER BOARD OF DIRECTOR'S REPORT**  
**DECEMBER 19, 2008**

1. **No December Board of Director's Meeting:** At the November 18<sup>th</sup> Board of Director's Meeting the Board voted not to have a December meeting due to the number of activities in the school and community. The next meeting is scheduled for Thursday, January 15, 2009 at 12:00 Noon in the San Juan County office of the County Project Manager with the architect for the new KYA facility.
2. **After-School Program:** Both the Kirtland and Ojo After-School Programs will be close for the holidays on Friday, December 19<sup>th</sup> and will remain closed until Tuesday, January 6<sup>th</sup>. The last payday in December will be the 19<sup>th</sup> so that employees will be paid-up for the 2008 school year. We had a total of some 200 children enrolled in the fall semester at both sites.
3. **Financial Report:** Treasurer Larry Hathaway reported that the balance in the KYA checking account was getting extremely low. After making the December payroll the balance in the account was \$750.00. He stated that we should be getting our payments from the San Juan United Way and the Navajo Way the first part of January.
4. **Employee Payroll Changes:** Effective January 1, 2009 the minimum wage will increase to \$7.50 an hour. With the financial situation of the Association and the economic situation affecting the economy, it prompted me to issue a memo to the employees on working hours. Program Coordinators are limited to 20 hours a week and all other employees to 15 hours per week. Program aides will be assigned 15 children to supervise as opposed to 10.
5. **Winter Basketball Program:** Basketball Commissioner Norm Begay reported that over 200 children had registered for the Winter Basketball Program. Games will start on January 9<sup>th</sup> and will run through February 14<sup>th</sup>. There are five teams in the 2<sup>nd</sup> and 3<sup>rd</sup> Grade Co-Ed program. There are five teams in the boys 4<sup>th</sup> and 5<sup>th</sup> Grade Program and six teams in the 4<sup>th</sup> and 5<sup>th</sup> Grade girls program. In the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grade boys program there are six teams and five teams in the girls 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grade program. The end of the season tournament is scheduled for February 9<sup>th</sup> through the 14<sup>th</sup>.
6. **New KYA Facility:** Greer and Stafford Architects of Albuquerque received the bid for architectural services through San Juan County. Mike Stark, the Project Manager for San Juan County, called a meeting with the architect, San Juan County, and the KYA for noon on January 15, 2009. This meeting with the County will serve as the Regular Board Meeting for the Kirtland Youth Association for the month of January 2009.

7. **San Juan United Way:** The RFP for the San Juan United Way was turned in to the United Way office on December 10, 2008. The Quarterly Report to the Navajo United Way went in on December 19, 2008. I did a total of 22 presentations for the United Way Campaign this year. We won't know the results of our allocations and designations until some time in April. We are asking for a considerable increase in allocation funding this fiscal year. We are asking for \$27,200.00 for the After-School Program and \$14,200.00 for the Summer Program.
8. **KYA Board of Directors:** As of the month of December, two positions on the Board of Directors are open due to one member moving out of the community and the death of the other. Lynn Benally passed away in October and Brad Lenaberg moved away in August. I will be working to fill those vacancies in the next couple of months.
9. **KYA Internal Audit:** I have completed my internal audit of the KYA Programs and will share the report with the Board of Directors at the February 2009 Board Meeting.

**Respectfully submitted,**

**Charles Kromer, Executive Director  
Kirtland Youth Association, Inc.**