

**KIRTLAND YOUTH ASSOCIATION, INC.**  
**BOARD OF DIRECTOR'S MEETING**  
**APRIL 21, 2009**  
**6:00 P.M.**  
**NEW BUILDING SITE AND KYA GYMNASIUM**

**Meeting Minutes**

1. The meeting was called to order at 6:00 P.M. at the new building site by President Stuart Noble.
2. Present at the building site were Stuart Noble, Larry Kerr, Norman Begay, Chad Wood, Larry Hathaway, Charles Kromer, Mike Stark (San Juan County Project Manager), John Greer and Steven Alano (Architects with Greer-Stafford SJCF) and Lisa M. Hale (Civil Engineer Designer with Souder, Miller & Associates).
3. The Board Members and the Architects and Civil Engineer walked over the property for the new building and discussed options for the placement of the new building on the property. Also discussed was the need to move soil on the site to fill the wash running through the site and the need to drill test holes to test the soil for compaction for the building foundation. Mr. Kromer stated that he felt that the property should be fenced to protect the property and the new building. The architects recommended that the fence would not be necessary until after the dirt work had been completed at the site.
4. At 6:40 P.M. President Noble adjourned the meeting at the building site and moved the meeting to the KYA Gymnasium for the business session of the meeting. The meeting was reconvened at 6:50 P.M. and Board Member Collette Brown arrived for the business portion of the meeting.
5. Motion by Larry Kerr, seconded by Stuart Noble to approve the minutes of the March Regular Meeting. Motion carried unanimously.
6. Motion by Stuart Noble, seconded by Larry Kerr to approve the Agenda as presented by Executive Director Charles Kromer. Motion carried unanimously.
7. No one was present for the Public Comments agenda item.
8. Mr. John Greer and Mr. Steven Alano of Greer-Stafford SJFC was present to address the issue of where to place the building on the building site and how to situate the building to prevent ice buildup at the entrances to the building in the wintertime. The Board Members agreed that the parking lot for the facility should be placed between the main roadway and the building placing the building back toward the middle of the building site. The placing of the building on the site was an urgent matter so that the test holes of the foundation could go forward. Mike Stark assured the Board that the County would take care of seeing that the test holes for the foundation would be taken care of by the County. Mr. Alano stated that they would go back to Albuquerque and redo the site plan with the position of the building and the arrangement of the parking lot on the site and e-mail the site

plan back to Mr. Kromer. Mr. Kromer would forward the e-mail to all the Board members for their consideration and comments.

9. Treasurer Larry Hathaway reported that the balance in the KYA Checking Account was \$3,221.48 with all bills paid. He also reported that the Association had not yet received the bill for the annual audit but he suggested that the bill for the audit would probably be around \$2,500.00 to \$2,600.00.
10. President Stuart Noble responded that he did not have a President's Report at this time.
11. Mr. Kromer reported to the Board that he had applied for two grants for the Summer Program. One from the Southern Ute Tribe for \$5,000.00 and one from the New Mexico Children's Foundation for \$5,000.00. He reported that the applications went in two weeks ago and that he had not heard from them yet. The purpose for the grants was to shore up the Summer Program with materials and equipment.
12. Mr. Kromer and Mike Stark reported on the progress made thus far on the Rural Development Grant through the U.S. Department of Agriculture. Mr. Kromer reported that he had completed the KYA portion of the grant application paper work and that the grant application was asking for \$1,522,820.00 to complete Phase II of the building project. Mr. Kromer reported that he had met with Mike Stark at 1:00 P.M. that day and turned in the KYA's portion of the application to the County. Mike Stark reported that the County would have their portion of the application completed by Friday of this week and that he would take the completed application over to the U.S.D.A. office in Aztec on Friday. Mr. Kromer and Mike Stark will meet at 10:00 A.M. on Monday to discuss the completed application and to see if any additional information is needed by U.S.D.A. to move the application forward. Mr. Kromer also related to the Board that he had included \$200,000.00 in the application for playground equipment, play fields, and outdoor courts.

Mr. Kromer also reported to the Board that he has met with Congressman Lujan on Monday, April 13<sup>th</sup>, and that Congressman Lujan communicated that the appropriations for 2009 had already been approved by Congress and he doubted if there was any funding remaining to be distributed. He assured Mr. Kromer that when the grant with the U.S.D.A. was submitted that he and his staff would make every effort to monitor the grants progress and try to help get the grant approved.

13. Mr. Kromer reported to the Board that the Kirtland Site was in need of an Assistant Program Coordinator since Ms. Vicki Brummett resigned effective on Friday the 18<sup>th</sup>. He asked the Board Members that if they knew anyone who might be interested to please let him know.
14. Mr. Chad Wood was present at the meeting and was asked by Mr. Kromer if he was ready to make a commitment to become a member of the Board of Directors. Mr. Wood responded that he was. Motion by Stuart Noble, seconded by Larry Hathaway to accept Mr. Chad Wood as a member of the Kirtland Youth Association, Inc. Board of Directors. Motion carried unanimously.

15. Mr. Kromer gave the Board Members a copy of the Executive Director's Report with their copy of the agenda. Mr. Larry Kerr remarked that he noticed that Mr. Kromer had met with Ron Simpson at the building site on the fencing issue and asked if he had received an estimate on the cost to fence in the property. Mr. Kromer responded that he had not yet received an estimate and Mr. Simpson was going to quote two options on the type of fencing to be considered.
16. The Board set the date for the May regular monthly meeting for Tuesday, May 19, 2009 at 7:30 P.M. in the KYA Gymnasium.
17. President Stuart Noble adjourned the meeting at 7:40 P.M.

**Respectfully submitted,**

**Charles Kromer, Executive Director  
Kirtland Youth Association, Inc.**