

KIRTLAND YOUTH ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
SEPTEMBER 23, 2008
7:30 P.M.
KYA GYMNASIUM

Meeting Minutes

1. The meeting was called to order at 7:30 P.M. by President Stuart Noble.
2. Present at roll call were Rodney Warner, Larry Kerr, Charles Kromer, and Stuart Noble. Larry Hathaway arrived shortly thereafter.
3. The Pledge of Allegiance was led by Charles Kromer.
4. The Invocation was given by Stuart Noble.
5. Motion by Stuart Noble, seconded by Larry Kerr to approve the minutes of the August 19, 2008 Regular Meeting as presented. The motion carried unanimously.
6. Motion by Rodney Warner, seconded by Stuart Noble to approve the agenda as presented by the Executive Director. Motion carried unanimously.
7. No one was present for the Public Comments agenda item.
8. Larry Hathaway had no Treasurer's Report to present to the Board.
9. President Stuart Noble had no report for the Board.
10. Mr. Kromer gave the Board a report on the Fall After-School Program. He reported that there were 76 children enrolled at the Kirtland site and 40 children enrolled at the Ojo Amarillo site. He reported that the enrollment was down at the Kirtland site due to the transportation restrictions imposed by the Transportation Department of the Central School District. He reported to the Board that he had met with Mr. Jeff Hunt, Transportation Director for the school district, and was told that the District was going to have to charge the KYA to transport those children from the elementary school to the KYA facility. Mr. Hunt also stated that the District would not transport any child in school above the 4th grade if they were not a resident of the attendance zone for the school that they were attending. Mr. Kromer reported to the Board that he had met with Mr. Byron Manning on the matter and that Mr. Manning stated that the District would ask the KYA to reimburse the District \$3,429.00 in transportation cost for the school year 2008-09.

Motion by Rodney Warner, seconded by Larry Kerr for the KYA to absorb the transportation cost for the first semester and pass the transportation cost for the second semester on to the parents. An additional \$10.00 registration fee would be assessed for the second semester. The second semester registration fee to be \$60.00 per child. Motion carried unanimously.

11. Mr. Kromer reported to the Board that all of the computer equipment from the New Mexico Children's Foundation Grant has been purchased and that the process of setting up the equipment was underway. He reported to the Board that Mr. David Signs had come out today and instructed the children how to set up the computers and that Mr. Signs would come back on Wednesday and set up the wireless router and the wireless printer.
12. Mr. Kromer reported to the Board that he had gotten most of the information from Mr. Larry Hathaway that he needed to complete his internal audit and that he hoped to have the report ready for the Board at the October meeting.
13. Mr. Kromer reported to the Board that the United Way Day-of-Caring held on Friday, September 5th, was very successful. He reported that Conoco-Phillips sent a 12 employee work crew out and that they took the old fence down that ran across the middle of the playground. The crew worked from 9:00 – 11:30 A.M. and that the KYA provided lunch for the work crew. He also reported that D & H Petroleum Services furnished the Bobcat and operator to assist with the demolition of the fence.
14. Mr. Kromer gave the Board an update on the progress on the KYA building project. He reported that the land transfer between the School District and San Juan County became official on September 3, 2008 for 4.00 acres of land in Tract A-2. He reported that as of the meeting date that the County had spent \$2,238.00 for the survey of the property and \$9,983.00 for the Environmental Review on the property. After these expenses there is a balance of \$1,228,000.00 in the Association Building Fund. He also reported that the County would start soliciting for bids for a project architect on September 21st and that the bidding process would take 30 days. Following the closing of bids, the County and KYA would meet to review the bids and select an architect sometime in late October. After an architect is selected, the County and KYA representatives would meet with the architect sometime in November. Mr. Kromer expressed to the Board that he would like for the Board members to take part in the negotiations with the County and to help with decisions that need to be made in the selection of the architect and the design of the facility. He reported to the Board that he wanted to e-mail the Board members and give them the opportunity to serve on a Building Committee.
15. Mr. Kromer gave the Board members a copy of his Executive Director's Report with their copy of the meeting agenda. There were no comments or questions on the report.
16. The Board set the date of Tuesday evening, October 28, 2008, as the date for the October Regular Meeting. Meeting to be held at 7:00 P.M. in the KYA Gymnasium.

17. President Stuart Noble adjourned the meeting at 8:37 P.M.

Respectfully submitted,

**Charles Kromer, Executive Director
Kirtland Youth Association, Inc.**