

KIRTLAND YOUTH ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
JUNE 16, 2010
7:30 P.M.
KYA GYMNASIUM

Meeting Minutes

1. The meeting was called to order at 7:40 P.M. by President Stuart Noble.
2. Present at roll call were Charles Kromer, Alyce Kromer, Stuart Noble, and Larry Hathaway.
3. The Pledge of Allegiance was let by Charles Kromer.
4. The Invocation was given by Stuart Noble.
5. Motion by Stuart Noble, seconded by Larry Hathaway to approve the minutes of the May 18, 2010 Regular Meeting. Motion carried unanimously.
6. Motion by Larry Hathaway, seconded by Stuart Noble to approve the agenda as presented by the Executive Director. Motion carried unanimously.
7. No one was present for the Public Comments agenda item.
8. Treasurer Larry Hathaway reported to the Board that the balance in the Association checking account as of meeting time was \$17,675.05 with all bills currently being paid. He also reported that the checking account balance reflected the total of the bank deposit slips submitted to him by the Executive Director. Mr. Hathaway informed the Board that Tuesday, June 22nd, would be the first payday for the Summer Program employees.
9. President Stuart Noble stated that he had no President's Report at this time.
10. Mr. Kromer reported to the Board that the new building construction was going as scheduled and that the exterior walls on the building were up but the roof had not been installed on the gymnasium. He also reported that the construction of the fence surrounding the property was under construction. Mr. Kromer also went over the color selection for the interior of the building showing the Board the architect's color selection chart.
11. Mr. Kromer showed the Board the e-mail that he had gotten from Mr. Mike Stark with a diagram of the parking lot at the new facility with the placement of the solar lighting for the parking. He reported to the Board that San Juan County had received a price quote from ME & E Engineering for nine light poles and light fixtures for \$55,219.00. Mr. Kromer reported that he had completed a grant proposal for the \$55,219.00 and submitted to Senator Jeff Bingaman's office in Farmington to be submitted to Washington for possible funding for the solar lighting.

12. Mr. Kromer reported to the Board that the Summer Program was under way and that the Kirtland site has some 70 children registered and the Ojo site some 45 registered. He gave the Board members a copy of the weekly activities schedule for the Kirtland site and reported that since the Kirtland High School swimming pool was not available this summer that the older children were being transported to the Brookside pool in Farmington. He reported that the younger children were being transported to the Aquatics Center in Farmington again this summer. Mr. Kromer also reported that both programs were fully staffed and that the Association had incurred some start-up cost to get the programs started.
13. Mr. Kromer addressed the Board on the possibility of the KYA Board placing a plaque in the new facility with the names of the KYA Board of Directors on the plaque. Mr. Kromer stated that San Juan County would have their plaque on the building with all of the county officials names on the plaque and wondered if for historical reasons that the KYA Board shouldn't have their plaque placed on the building also. After some discussion the Board agreed to have Mr. Kromer look into the cost of such a plaque and report back to them. Mr. Kromer stated the would be requesting a picture from each board member so he could place a composite picture of the Board of Directors in the new facility.
14. Mr. Kromer gave the Board a report on the grant proposal that he submitted to the BHP Community Investment Fund for playground equipment for the new facility. Mr. Kromer stated that he had attended the BHP Grant Writing Workshop on Thursday, June 3, 2010 and that he submitted the grant application to BHP on Monday, June 7th. The grant application was for \$33,128.46 for the playground equipment and installation of the equipment. The playground to be 44' x 72' and be equipped with enough equipment to accommodate 43 children at any one time. The playground will be constructed on the west side of the new building.
15. The Executive Director's Report was given to the board members along with the agenda for the meeting and there were no questions or comments on the report.
16. Mr. Hathaway reported to the Board that he was retiring from his position with Arizona Public Service effective on Friday, June 22nd. He informed the Board That he had accepted a position with San Juan County and would begin that job On Monday, June 28th. He will continue to continue his duties as Treasurer of The Kirtland Youth Association.

17. The Board set the date of Thursday, July 22, 2010 for the next regular meeting of the Board. Meeting time to be 7:30 P.M. in the KYA Gymnasium.
18. President Stuart Noble adjourned the meeting at 8:23 P.M.

Respectfully submitted,

**Charles W. Kromer, Jr., Executive Director
Kirtland Youth Association, Inc.**

KIRTLAND YOUTH ASSOCIATION, INC.
SAN JUAN COUNTY CONSTRUCTION MEETING
JUNE 16, 2010
10:00 A.M.
CONSTRUCTION SITE

1. The meeting was called to order at 10:00 A.M. by the Construction Superintendent. Present at the meeting was the Construction Superintendent, the architect, representatives of Martinez Acoustical Drywall and Foster Plumbing along with Charles Kromer from the Kirtland Youth Association.
2. The Construction Superintendent reviewed the safety concerns for the site for the group of the overhead construction in the gymnasium and the deep trenches for utilities on the site.
3. The following items were reported by the Construction Superintendent:
 - The sewer line survey and layout began on June 2nd.
 - Instillation of the roof panels on the gymnasium had begun and should be completed by June 23rd.
 - Site lighting trenching for the parking lot would commence on June 28th.
 - Road base in the parking lot would commence on June 28th.
 - Framing in the office area began on June 14th.
 - Masonry for the facing on the building has been rejected due to color and size.
4. Construction on fencing of the property and retention pond began June 14th. The fencing will be 6' chain link with no razor or barbwire barrier on the top of the fence.
5. Star Masonry is remaking the masonry blocks to comply with the color and size of the architect's specifications. The blocks will need approximately 7 to 10 days to cure after production.
6. The mechanical contract on the facility will be taken over by Farmington Heating and Sheet Metal effective immediately.

Respectfully submitted,

Charles W. Kromer, Jr., Executive Director
Kirtland Youth Association, Inc.