

KIRTLAND YOUTH ASSOCIATION, INC.
BOARD OF DIRECTORS METING
August 26, 2009
12:00 NOON
SAN JUAN COUNTY ADMINISTRATIVE OFFICES

Meeting Minutes

1. The meeting was called to order at 12:05 P.M. by San Juan County Project Manager, Mike Stark.

2. Present at roll call were the following:
Mike Stark – Project Manager for San Juan County
Larry Hathaway – Kirtland Youth Association
David Signs – Kirtland Youth Association
Charles Kromer – Kirtland Youth Association
John Greer – Greer Stafford SJCF
Steven Alano – Greer Stafford SJCF
Lisa M. Hale – Souder, Miller & Associates
C. R. Dobbs – San Juan County Facilities & Grounds
Michael Davidson – San Juan County Parks & Facilities
Tom Cummins – Mechanical, Electrical & Environmental Engineering, Inc.
Christopher Cardin – San Juan County Fire Marshall

3. Steven Alano opened the meeting with the 90% completion architectural plans for the new Kirtland Youth Facility. He reported that the 100% completion plans would be completed by next Thursday. Christopher Cardin reviewed the plans and accepted the design for the fire equipment for the facility and recommended that the fire hydrant be placed next to the highway by the entrance to the building and grounds. Lisa Hale reported that the design for the septic system had been completed and there was some question as to whether the design should include the possibility of connecting to the sewer line when that project is completed in the Kirtland Community. It was decided not to wait on the sewer project because that could be several years down the road. It was decided to go ahead with a septic system. Tom Cummins reported that a change in the heating and cooling system was necessary because of the expense of the original system that was approved at the last meeting. The system that he recommended would be just as efficient but would operate somewhat at least cost than the original recommendation. The representatives of the Kirtland Youth Association asked Mr. Cummins to make a few changes in some of the electrical and plumbing options and Mr. Cummins noted the changes and said that the changes could easily be implemented. Mike Stark reported that the County would like to go out for bids on the new facility by the middle of September. Mr. Greer reported that once the bidding was completed and the bid awarded to a construction firm, the actual construction would probably take about nine months. Greer Stafford gave Mr. Kromer a set of the construction plans for the project.

Mr. Kromer read a letter to the group from Senator Jeff Bingaman stating that the USDA would have a decision on the grant proposal submitted by San Juan County

and the Kirtland Youth Association for \$1,522,000.00 for Phase II of the project by mid September. Senator Bingaman stated in the letter that he would continue to monitor the progress of the grant proposal.

With that part of the meeting concluded the Kirtland Youth Association Board Members continued the meeting with the following:

4. Treasurer Larry Hathaway reported that as of the meeting the Association bank account was \$144.00 in the red. He reported however, that the San Juan United Way's check for \$7,000.00 would be in on the first of the month and that the \$9,000.00 from San Juan County had been approved and would be in within a few days.
5. Mr. Kromer reported to the Board Members that Mr. Leland Adair has made a request to be replaced as Vice-President of the Board of Directors but he wanted to remain on the Board as a Board Member. Mr. Adair stated that his coaching duties at Kirtland High School did not allow him enough time to perform the duties of Vice-President as he needed. Mr. Kromer reported to the Board that he had contacted Ms. Collette Brown about the possibility of her accepting the position of Vice-President and she agreed to do so.

Motion by David Signs, seconded by Larry Hathaway to offer the position of Vice-President of the Kirtland Youth Association Board of Directors to Ms. Collette Brown. Motion carried unanimously.

6. Due to time constraints, Mr. Kromer elected to forego his report on the two After-School Programs. That report will be placed on the agenda for the September meeting.
7. The Board set the date of Tuesday, September 22, 2009, as the date for the next Regular Meeting. The meeting to be in the KYA Gymnasium at 7:00 P.M.
8. Mr. Kromer gave the Board Members copies of his Executive Director's Report with their Meeting Agenda and there were no comments on the report.
9. Treasurer Larry Hathaway adjourned the meeting at 1:30 P.M.

Respectfully submitted,

**Charles Kromer, Executive Director
Kirtland Youth Association, Inc.**